

Miss R Howell  
Chief Executive Officer

Miss J Murray  
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Sturry Church of England Primary School  
Park View  
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CT2 0NR  
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2<sup>nd</sup> September 2020

Dear Parents/Carers,

First of all, thank you for your forbearance and understanding this morning. We are conscious that on the first day of the new school year, after a period of extended absence, we're all trying to find a new way forwards and whilst I know that there are issues to iron out, please be assured, that as the safeguarding of our children is our highest priority, we have thought carefully about our procedures to ensure we are following government guidelines.

One of the greatest challenges we currently face in ensuring measures are followed is the geographical situation of our school. Being at the (very short) end of a cul de sac presents real challenges for distancing when dealing with 120 children entering school at the same time.

In conjunction with our plans to review the process after day one, a number of points that parents raised this morning are also valid and we firmly believe in working together to find a better way forward. In light of this and the situation, we'd like to clarify some things:

1. We have listened to concerns about 'bottle necks' at the school gate. We would therefore like to invite parents of children in Year 1 and 2 to walk their children into school and drop them at the back door of their classroom. Distancing measures are already in place on all the walkways and hopefully this will alleviate the volume of parents at the gate.
2. It is essential that parents **only** arrive at your child's drop off time. Similarly, at collection time, please depart promptly. I appreciate that today was a new scenario and many parents wanted to wish their child well, but arriving ahead of time causes congestion in the street and therefore distancing becomes impossible, causing anxiety in children and families. If you arrive early, please stay in the car, or at a distance from the school.
3. Where possible, only one family member to drop off a child/children would be greatly appreciated to further disperse crowds.
4. Adults will be at the gate to welcome children in KS2 into school and hold up signs to show the class names from now on. This will help children understand more easily where they should be going. Please adhere to the side of the road that your child comes into school via.
5. Holding time is **only** for children with siblings in this school, in order to save parents having to make more than one journey. Your children can come in at the **earliest** start time of the sibling and make their way to their own classes. An adult will be in

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the classroom to supervise. For parents who have work commitments or other school runs to make, breakfast club is part of our wrap around care options.

We want to work together with you to ensure everyone continues to feel happy and safe to come to school. Thank you for all your support during these strange times and as ever, we look forward to the new term ahead.

Please see the following pages for a clear picture of the procedures for your child as of tomorrow (Thursday 3<sup>rd</sup> September) and a map outlining them.

Yours Sincerely,

Miss Murray, Miss Metcalf, Mrs Powell and Mrs Stokes

Senior Leadership Team  
Sturry Church of England Primary School  
The Stour Academy Trust

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### Children in Year R arrival:

1. Arrival time is 8:30 prompt.
2. Please line up on the left hand side of the path (not the path to Pre-School) – this is the path with the pedestrian gate on it.
3. An adult will come to greet you
4. Parents and children can enter school. They are to follow the adult, around the ropeway on the top playground, down the side path to the EYFS outdoor area.
5. Please queue here to allow your child into the school building
6. Please exit the school, through the gateway at the top playground, through the car park and out of the main car gates.

### Children in Year R departure:

1. When the children are full time. parents can come in to the playground, following the ropeways and queue outside the back door of the EYFS outdoor area. Until then, current procedures apply.
2. Children will be released to you and then you can exit through the gateway, out of the main carpark entrance

