

## Minutes of the Parent Forum held at Sturry C of E Primary School on Tuesday 1st December 2020 at 10:00

Item No.	Item	Minutes	Action Points	Action by Who
1.	<b>Meeting opened at 10:00 - Present:</b>	Miss Murray (JM) Mrs Menhennett (CM), Mr Woodhouse (AW) and Mrs Mills (NM) via Microsoft Teams		
2.	<b>Welcome</b>	Introductions by Miss Murray		
3.	<b>Apologies for absence</b>	Miss Atwood		
4.	<b>Minutes of Meeting held on</b>	Minutes from last meeting read and approved.		
5.	<b>Matters Arising from previous minutes</b>	JM outlined actions taken from previous meeting. Regarding the HRSE policy and Parent Forum wishes that a wider consultation was undertaken, a Weduc message was sent out containing the termly overview and informing parents that the programme of study had changed and that elements of it were now mandatory. Regarding the second point, that a Home Learning newsletter would be created to reassure parents regarding bubble closure and home learning, JM explained that this was ready to send out at the beginning of Term 3 however national lockdown has rendered it somewhat obsolete.		
6.	<b>Attendance Policy/Feedback</b>	<p>JM explained that most of the literature contained within the Attendance Policy was to ensure that government guidelines and safeguarding requirements are met and so we were seeking Parent Forum views on updates to the policy or clarification regarding elements of it.</p> <p>CM raised the query that although she had good verbal communication with the school, so it did not affect her personally, whether it was clear enough in the policy that long term medical absence or hospital appointments would not be counted adversely towards attendance.</p> <p>JM conceded that this was a valid point and that she would take it forward for the Board to consider.</p> <p>JM then explained coding during this unique circumstance of lockdown, following a query. She briefly explained the 'X' code being currently used and that school nevertheless had a clear and robust method of confirming attendance at this time. Registers are taken daily and for children who are not present at register, first day calling procedures are undertaken. She explained that this was for checking on the wellbeing and safety of children learning at home.</p> <p>CM responded that her check ins were done at a different time on a Friday due to her work pattern. She was happy that she was in good communication with school about this however it could seem quite scary if people weren't aware of the reasons behind doing it.</p>	To put suggestions from Parent Forum through to the Board	JM to the Board

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		<p>NM stated that it was difficult scheduling live registration with drop offs for children at nursery etc. She also maintained that she had good communication with school so this wasn't an issue for her but making sure that all parents knew that communicating with school was the way forwards.</p> <p>JM stated that as a rapidly evolving policy we've had to instigate procedures first and then go back to review policy later due to the fact that we had to get systems running as soon as possible and it was only now that we are able to "fill in the gaps" as it were.</p> <p>AW was in agreement. He suggested perhaps we have an explicit section in our policy regarding Covid.</p> <p>JM noted that and agreed that our policies needed to be updated in regard to the changes that have happened due to Covid.</p>		
7.	<b>Remote Learning in KS1 during lockdown</b>	<p>JM asked for constructive feedback and views regarding KS1 learning</p> <p>She let Parent Forum members know about the adaptations already made, including Social Clubs for the children to meet up and talk over video outside of school time to combat the loneliness.</p> <p>CM fed back that it was a really positive experience for her son. She noted the improvement from the first lockdown and how much more invested he was in his learning this time. She also said it was great for parents to see how the teacher is teaching the children and positively praised his teacher. She said it was great that the videos were actually with his class teacher and that was great – and that the weekly catch ups really helped.</p> <p>NM was also very positive, said the structure was great and that the specialist resources provided were really helpful. She did comment that she was unsure (as a non-teacher) what the expectations were.</p> <p>JM reassured that the priority for all families is ensuring their home is a happy and safe space. Whilst it is important that children are carrying on their learning, if it is going to cause friction etc. then we would rather that the family focus on wellbeing. It is manageable for teachers to pick up wherever the children come back to school but parents need to maintain a positive relationship with their children.</p> <p>NM said that they substituted some of the video activities for live activities as they were concerned about screen time</p> <p>JM commended this and said that as long as comparable activities were being undertaken this is absolutely fine</p> <p>AW commented that as his child was in school, would they have the opportunity to have a call with their class teacher, the same as the children learning from home?</p> <p>JM said that we were shortly sending out parent evening invitations so that children could say hi to their teachers in this but mostly it was for personal interaction with other people for the children isolated at home and that since the children in school had daily interaction with known adults they already had this opportunity.</p>	To feed back to teachers regarding parent comments	JM to class teachers
8.	<b>AOB</b>	Miss Murray thanked everyone for attending and explained a slight change to the time and date of the next meeting.		
9.	<b>Date of Next Meeting</b>	Tuesday 16 <sup>th</sup> March at 9:30am via Teams		